

DEPARTMENT OF DEVELOPMENTAL SERVICES
CENTRAL OFFICE
JOB OPPORTUNITY
INFORMATION TECHNOLOGY MANGER 1

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: 460 Capitol Ave., Hartford

Job Posting No: 106071

Hours: 40 hours/week – Monday - Friday (First Shift)

Salary: \$87,652 - \$119,518 (MP-66)

Closing Date: October 15, 2013

Examples of Duties: The Information Technology Manager 1 will report to the Information Technology Manager 2 and will plan, organize and manage all operations and activities of an information technology services unit. Responsible for meeting all data processing or information technology needs of the respective unit; establish priorities for systems development and data processing projects in accordance with agency requirements; develop plans within the financial resources of the agency ensuring the development of high quality, low-cost technology solutions aligned with the needs of the State and its agencies; align information technology planning with the business strategy; lead and influence the development of standards and decisions regarding changes to systems/applications; manage information systems activities within areas such as IT infrastructure and architecture, applications development, networks, computer operations and support; work with leadership team to maximize cross-team contributions; lead information technology operations to ensure exceptional quality and timely response to all customer service issues; interface regularly with clients/customers; stay abreast of local, regional and national industry trends; understand the major trends affecting technology; search out opportunities to change, grow, innovate and improve; coordinate the use of key people, resources, technologies, process, and capabilities to reach strategic goals; set an example by acting in ways that are consistent with shared department values; foster collaboration by promoting cooperative goals, building trust and enlisting others in a common vision; strengthen staff by developing competence and offering visible support; focus on continuous learning for self and staff; actively acknowledge individual and team accomplishments; leverage technological solutions to meet business needs; perform related duties as required.

General Experience: Ten (10) years of experience in computer or network operations, production control, systems development, information technology analysis and planning.

Special Experience: Three (3) years of the General Experience must have been in a lead capacity. Note: For State Employees, this is interpreted to be at the level of an Information Technology Analyst 3.

Substitutions Allowed:

1. College training in computer science, management information systems or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor's Degree.
2. A Master's Degree in computer science, management information systems or a closely related field may be substituted for one (1) additional year of the General Experience.
3. For State Employees, four (4) years of experience as a Computer Operations Supervisor may be substituted for the Special Experience.

Preferred Skills & Experience:

- Experience with commercial off the shelf software applications; architecture, configuration and implementation.
- Experience creating statements of work, and monitoring milestones with vendors and contractors.
- Project management experience using standard systems development lifecycle methodologies.
- Knowledge of popular database systems in order to guide conversions from legacy systems.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Send application materials to:

Department of Developmental Services — Central Office
460 Capitol Avenue
Hartford, CT 06106
Attn: Ms. Daimar Ramos
Email: Daimar.Ramos@ct.gov Phone: 860-418-6121 Fax: 860-418-6004

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.